



**NOTICE & AGENDA OF THE
Board of Directors Regular Meeting**
March 10, 2026 • 6:00pm Meeting

I. CALL TO ORDER

II. PUBLIC COMMENT ON ITEMS NOT AGENDIZED

During this time, the public may speak to the Board on any item not on the agenda of interest to the public within the subject matter jurisdiction of the Board. Pursuant to the Brown Act, the Board is not allowed to consider issues or take action on any item not listed on the agenda during this period. For action items listed on the agenda, the public will have an opportunity to comment prior to the Board's vote on such action items. Public comment is limited to three (3) minutes.

III. CONSENT CALENDAR

- a. Approval of Minutes
 - i. February 10, 2026, Regular Meeting

IV. FIRE

- a. Chief's Report
- b. Correspondence (*Discussion Item*)

V. WATER

- a. Correspondence (*Discussion Item*)
- b. Connection Fees Resolution (*Action Item*)

VI. COMMUNITY SERVICES

- a. Correspondence (*Discussion Item*)

VII. BOARD COMMENT

VIII. ADJOURNMENT

To request that an item be placed on the agenda within the subject matter of the jurisdiction of the Board, mail to PO Box 244, Occidental, CA 95465 or email the Board Clerk, Tiffanie Herring (admin@occidentalcsl.org) so that the request is received 10 days before the meeting which is usually held the second Tuesday of each month.



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, February 10, 2026, 6:00 p.m.

Occidental Fire Dept – 3800 Bohemian Hwy, Occidental

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Occidental Community Services District was called to order by President Ray Lunardi at 6:00PM. Roll Call of Directors: Ray Lunardi, Richard Eichenholz, Gino Gaffney, and Tom Gonnella.
2. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – A member of the public commented about bylaws.
3. **CONSENT OF CALENDAR**
 - a. Minutes of January 13, 2026 – Motion to approve by Tom Gonnella and seconded by Gino Gaffney.
4. **FIRE**
 - a. Chief's Report – 24 calls for January. There was a fire and it made a big difference in response time being staffed 24/7.
 - b. Correspondence – none.
5. **WATER**
 - a. Correspondence – water loss for January is 16.58%.
6. **COMMUNITY SERVICES**
 - a. Correspondence – None.
7. **ADJOURNMENT** – Motion to approve by Gino Gaffney and motion passed unanimously at 6:12PM.

MINUTES READ, APPROVED & ACCEPTED

Respectfully submitted,

Tiffanie Herring, Clerk of the Board

RESOLUTION NO. OCD2026-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE

Occidental Community Services District

ADOPTING UPDATED WATER SYSTEM PERMIT AND CAPACITY FEES

WHEREAS,

The Occidental Community Services District (“District”) owns and operates a public water system serving approximately 125 service connections; and

WHEREAS,

The District’s existing water system connection and permit fees have not been updated in approximately twenty (20) years; and

WHEREAS,

Construction costs, regulatory compliance requirements, engineering expenses, and infrastructure replacement costs have increased substantially during that period; and

WHEREAS,

The District is undertaking and planning capital improvements, including rehabilitation of the District’s water storage tanks, to maintain system reliability and regulatory compliance; and

WHEREAS,

It is the policy of the District that new connections shall pay their proportional share of the cost of existing and planned capital infrastructure so that existing ratepayers are not required to subsidize system expansion; and

WHEREAS,

The Board of Directors has reviewed the proposed Water System Permit and Capacity Fee Schedule attached hereto as **Exhibit A**, and finds that the fees are reasonably related to the cost of providing water service and allocating system capacity.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Occidental Community Services District hereby:

1. Adoption of Fee Schedule

The Water System Permit and Capacity Fee Schedule attached hereto as **Exhibit A** is hereby approved and adopted in its entirety.

2. Applicability

All applicants for new or expanded water service connections shall pay the applicable permit fees, capacity fees (based on Equivalent Service Dwelling units), and any required assessment district charges as set forth in Exhibit A.

3. Payment Requirement

All required fees shall be paid in full prior to meter installation and connection to the District's water system.

4. Severability

If any provision of this Resolution or the attached Exhibit A is held invalid, such invalidity shall not affect the remaining provisions.

5. Effective Date

This Resolution shall become effective upon adoption.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Occidental Community Services District held on March 10, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Board President

ATTEST:

District Secretary

Occidental - Fire
Profit & Loss Budget vs. Actual
 July 1, 2025 through March 2, 2026

	TOTAL				
	Feb 26	Jul 1, '25 - Mar 2, 26	Budget	\$ Over Budget	% of Budget
Income					
40000 · Tax Revenue					
40002 · Prop Tax - CY Secured	0.00	205,672.58	375,000.00	-169,327.42	54.85%
40003 · Direct Charges - CY	0.00	217,886.94	375,000.00	-157,113.06	58.1%
40012 · SB2557 Prop Tax Admin	0.00	0.00	-4,200.00	4,200.00	0.0%
40101 · Prop Taxes - CY Unsecured	0.00	10,732.48	10,500.00	232.48	102.21%
40111 · Supplemental Prop Taxes - CY	0.00	3,086.26	9,000.00	-5,913.74	34.29%
40201 · Prop Taxes - PY Secured	0.00	-0.23	0.00	-0.23	100.0%
40202 · Direct Charges - Prior Year	0.00	11,744.43	6,200.00	5,544.43	189.43%
40211 · Prop Taxes - PY Unsecured	0.00	0.00	250.00	-250.00	0.0%
42291 · State Homeowners Prop Tax Relf	0.00	229.07	1,600.00	-1,370.93	14.32%
42293 · State - Other In-Lieu Tax	0.00	6.29	7.00	-0.71	89.86%
42295 · Measure H Tax Revenue	0.00	520,383.59	975,000.00	-454,616.41	53.37%
Total 40000 · Tax Revenue	0.00	969,741.41	1,748,357.00	-778,615.59	55.47%
44000 · Revenue - Use of Money & Prop					
44002 · Interest on Pooled Cash	0.00	27,388.28	2,500.00	24,888.28	1,095.53%
Total 44000 · Revenue - Use of Money & Prop	0.00	27,388.28	2,500.00	24,888.28	1,095.53%
45000 · Misc. Revenue					
45002 · Donations	1,000.00	1,750.00	0.00	1,750.00	100.0%
45000 · Misc. Revenue - Other	0.00	99,922.85	0.00	99,922.85	100.0%
Total 45000 · Misc. Revenue	1,000.00	101,672.85	0.00	101,672.85	100.0%
46000 · Strike Team/Upstaffing Income	0.00	0.00	1.00	-1.00	0.0%
Total Income	1,000.00	1,098,802.54	1,750,858.00	-652,055.46	62.76%
Expense					
50000 · Salaries and Employee Benefits					
50702 · Permanent Positions	23,031.01	189,624.76	450,000.00	-260,375.24	42.14%
50703 · Stipend Pay	17,088.00	148,777.05	250,000.00	-101,222.95	59.51%
50705 · Volunteer Pay	2,317.65	28,882.65	35,000.00	-6,117.35	82.52%
50710 · Strike Team/Upstaffing	0.00	0.00	1.00	-1.00	0.0%
50715 · FICA - Retirement	541.65	10,899.85	20,000.00	-9,100.15	54.5%
50720 · Medicare	903.74	7,930.00	5,000.00	2,930.00	158.6%
50725 · Health Insurance	0.00	138.46	75,000.00	-74,861.54	0.19%
50730 · Unemployment	325.16	1,999.03	5,000.00	-3,000.97	39.98%
50735 · CalPERS	8,702.11	50,378.80	50,000.00	378.80	100.76%
50808 · Worker's Comp	0.00	21,368.00	35,000.00	-13,632.00	61.05%
Total 50000 · Salaries and Employee Benefits	52,909.32	459,998.60	925,001.00	-465,002.40	49.73%
51000 · Services and Supplies					
51042 · Insurance - Premiums	0.00	30,573.00	30,000.00	573.00	101.91%
51061 · Maintenance - Equipment	604.73	46,073.88	100,000.00	-53,926.12	46.07%
51071 · Maintenance - Bldg & Improve	8,053.69	14,677.65	15,000.00	-322.35	97.85%
51202 · Election Services	0.00	0.00	2,500.00	-2,500.00	0.0%
51206 · Audit Services	0.00	975.00	4,500.00	-3,525.00	21.67%
51207 · Administrative Services	2,000.00	18,000.00	10,800.00	7,200.00	166.67%
51211 · Legal Services	0.00	0.00	500.00	-500.00	0.0%
51221 · Office Expense	0.00	1,404.23	2,500.00	-1,095.77	56.17%
51225 · Training Services	529.10	5,925.12	5,000.00	925.12	118.5%
51235 · Dispatch Services	0.00	8,729.50	6,500.00	2,229.50	134.3%
51249 · Other Professional Services	361.10	4,801.15	10,000.00	-5,198.85	48.01%
51803 · Other Contract Services	0.00	3,000.00	8,400.00	-5,400.00	35.71%
51902 · Communications/Radios	440.11	10,148.25	15,000.00	-4,851.75	67.66%

Occidental - Fire
Profit & Loss Budget vs. Actual
 July 1, 2025 through March 2, 2026

	TOTAL				
	Feb 26	Jul 1, '25 - Mar 2, 26	Budget	\$ Over Budget	% of Budget
51916 · County Service Charges	0.00	240.00	500.00	-260.00	48.0%
52021 · Clothing/Uniforms/Personnel	0.00	6,690.52	15,000.00	-8,309.48	44.6%
52031 · Food	0.00	264.75	1,500.00	-1,235.25	17.65%
52041 · Household Supplies Expense	133.74	4,275.66	7,500.00	-3,224.34	57.01%
52043 · Safety Supplies/Equipment	0.00	7,949.96	15,000.00	-7,050.04	53.0%
52061 · Fuel/Gas/Oil	153.99	8,335.78	20,000.00	-11,664.22	41.68%
52081 · Medical/Laboratory Supplies	375.30	8,698.97	12,000.00	-3,301.03	72.49%
52091 · Memberships/Certifications	308.40	7,243.33	8,000.00	-756.67	90.54%
52141 · Minor Equipment/Small Tools	611.74	27,933.34	20,000.00	7,933.34	139.67%
52191 · Utilities Expense	2,549.33	22,154.00	35,000.00	-12,846.00	63.3%
Total 51000 · Services and Supplies	16,121.23	238,094.09	345,200.00	-107,105.91	68.97%
55000 · Appropriation for Contingencies					
55011 · Appropriation for Contingencies	-15.00	207,439.49	480,657.00	-273,217.51	43.16%
Total 55000 · Appropriation for Contingencies	-15.00	207,439.49	480,657.00	-273,217.51	43.16%
60400 · Bank Service Charges	0.00	105.00	0.00	105.00	100.0%
Total Expense	69,015.55	905,637.18	1,750,858.00	-845,220.82	51.73%
Net Income	-68,015.55	193,165.36	0.00	193,165.36	100.0%

Occidental - Water
Profit & Loss Budget vs. Actual
July 1, 2025 through March 2, 2026

	TOTAL				
	Feb 26	Jul 1, '25 - Mar 2, 26	Budget	\$ Over Budget	% of Budget
Income					
45313 · Sale - Water					
45000 · Charges for Services	8,096.08	75,085.76	115,000.00	-39,914.24	65.29%
Total 45313 · Sale - Water	8,096.08	75,085.76	115,000.00	-39,914.24	65.29%
Total Income	8,096.08	75,085.76	115,000.00	-39,914.24	65.29%
Expense					
51000 · Services and Supplies					
51042 · Insurance - Premiums	0.00	0.00	5,000.00	-5,000.00	0.0%
51077 · Maint - Infrastructure	0.00	2,035.90	6,000.00	-3,964.10	33.93%
51206 · Audit Services	0.00	0.00	3,000.00	-3,000.00	0.0%
51207 · Administrative Services	0.00	0.00	7,200.00	-7,200.00	0.0%
51211 · Legal Services	0.00	0.00	5,000.00	-5,000.00	0.0%
51244 · Permits/License/Fees	0.00	3,951.92	4,000.00	-48.08	98.8%
51803 · Other Contract Services	3,959.33	34,995.38	50,000.00	-15,004.62	69.99%
51916 · County Service Charges	0.00	0.00	2,500.00	-2,500.00	0.0%
52091 · Memberships/Certifications	0.00	0.00	2,500.00	-2,500.00	0.0%
52101 · Other Supplies	0.00	0.00	500.00	-500.00	0.0%
52111 · Office Supplies	0.00	0.00	500.00	-500.00	0.0%
52117 · Mail and Postage Supplies	0.00	0.00	500.00	-500.00	0.0%
52191 · Utilities Expense	208.69	15,034.79	15,000.00	34.79	100.23%
Total 51000 · Services and Supplies	4,168.02	56,017.99	101,700.00	-45,682.01	55.08%
55000 · Appropriation for Contingencies					
55011 · Appropriation for Contingencies	0.00	0.00	13,300.00	-13,300.00	0.0%
Total 55000 · Appropriation for Contingencies	0.00	0.00	13,300.00	-13,300.00	0.0%
60400 · Bank Service Charges	0.00	9.60	0.00	9.60	100.0%
Total Expense	4,168.02	56,027.59	115,000.00	-58,972.41	48.72%
Net Income	3,928.06	19,058.17	0.00	19,058.17	100.0%

Occidental - Community
Profit & Loss Budget vs. Actual
 July 1, 2025 through March 2, 2026

	TOTAL				
	Feb 26	Jul 1, '25 - Mar 2, 26	Budget	\$ Over Budget	% of Budget
Income					
40000 · Tax Revenue					
40002 · Prop Tax - CY Secured	0.00	21,351.35	40,000.00	-18,648.65	53.38%
40012 · SB2557 Prop Tax Admin	0.00	0.00	-450.00	450.00	0.0%
40101 · Prop Taxes CY Unsecured	0.00	1,100.10	0.00	1,100.10	100.0%
40111 · Supplemental Prop Taxes - CY	0.00	327.59	1,152.00	-824.41	28.44%
40201 · Prop Taxes PY Secured	0.00	-0.02	0.00	-0.02	100.0%
42111 · State - Other In-Lieu Tax	0.00	0.64	1.00	-0.36	64.0%
42291 · State Homeowners Prop Tax Relf	0.00	23.48	150.00	-126.52	15.65%
Total 40000 · Tax Revenue	0.00	22,803.14	40,853.00	-18,049.86	55.82%
44000 · Revenue - Use of Money & Prop					
44002 · Interest on Pooled Cash	0.00	6.05	25.00	-18.95	24.2%
Total 44000 · Revenue - Use of Money & Prop	0.00	6.05	25.00	-18.95	24.2%
Total Income	0.00	22,809.19	40,878.00	-18,068.81	55.8%
Expense					
51000 · Services and Supplies					
51031 · Waste Disposal Services	171.86	3,868.64	6,000.00	-2,131.36	64.48%
51202 · Election Services	0.00	0.00	500.00	-500.00	0.0%
51206 · Audit Services	0.00	0.00	3,000.00	-3,000.00	0.0%
51207 · Administrative Services	0.00	0.00	6,000.00	-6,000.00	0.0%
51226 · Consulting Services	0.00	0.00	1,000.00	-1,000.00	0.0%
51249 · Other Professional Services	0.00	0.00	1,000.00	-1,000.00	0.0%
51916 · County Service Charges	0.00	0.00	1,000.00	-1,000.00	0.0%
52071 · Materials and Supplies Expense	900.00	1,934.55	1,000.00	934.55	193.46%
52091 · Memberships/Certifications	0.00	0.00	500.00	-500.00	0.0%
52111 · Office Expense	0.00	0.00	1,000.00	-1,000.00	0.0%
52117 · Mail and Postage Supplies	0.00	0.00	250.00	-250.00	0.0%
52193 · Utilities - Electric	0.00	3,041.88	6,000.00	-2,958.12	50.7%
Total 51000 · Services and Supplies	1,071.86	8,845.07	27,250.00	-18,404.93	32.46%
55000 · Appropriations for Contingencie					
55011 · Appropriation for Contingencies	0.00	0.00	13,628.00	-13,628.00	0.0%
Total 55000 · Appropriations for Contingencie	0.00	0.00	13,628.00	-13,628.00	0.0%
Total Expense	1,071.86	8,845.07	40,878.00	-32,032.93	21.64%
Net Income	-1,071.86	13,964.12	0.00	13,964.12	100.0%