



**NOTICE & AGENDA OF THE
Board of Directors Regular Meeting**
January 13, 2026 • 6:00pm Meeting

- I. CALL TO ORDER**
- II. PUBLIC COMMENT ON ITEMS NOT AGENDIZED**

During this time, the public may speak to the Board on any item not on the agenda of interest to the public within the subject matter jurisdiction of the Board. Pursuant to the Brown Act, the Board is not allowed to consider issues or take action on any item not listed on the agenda during this period. For action items listed on the agenda, the public will have an opportunity to comment prior to the Board's vote on such action items. Public comment is limited to three (3) minutes.
- III. CONSENT CALENDAR**
 - a. Approval of Minutes
 - i. December 09, 2025, Regular Meeting
- IV. FIRE**
 - a. Chief's Report
 - b. Correspondence (*Discussion Item*)
- V. WATER**
 - a. Correspondence (*Discussion Item*)
 - b. Connection Fees (*Discussion Item, possible Action Item*)
- VI. COMMUNITY SERVICES**
 - a. Correspondence (*Discussion Item*)
 - b. Creation of Town Square Park (*Discussion Item*)
- VII. BOARD COMMENT**
- VIII. ADJOURNMENT**

To request that an item be placed on the agenda within the subject matter of the jurisdiction of the Board, mail to PO Box 244, Occidental, CA 95465 or email the Board Clerk, Tiffanie Herring (admin@occidentalcsl.org) so that the request is received 10 days before the meeting which is usually held the second Tuesday of each month.



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, December 09, 2025, 6:00 p.m.

Occidental Fire Dept – 3800 Bohemian Hwy, Occidental

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Occidental Community Services District was called to order by President Ray Lunardi at 6:01PM. Roll Call of Directors: Ray Lunardi, Richard Eichenholz, and Tom Gonnella.
2. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – the town looked amazing during the holiday light up. The public is requesting access to a light pole for the future. Dog poop station is down currently, the board assured the public it will be taken care of.
3. **CONSENT OF CALENDAR**
 - a. Minutes of November 11, 2025 – Motion to approve by Tom Gonnella and seconded by Richard Eichenholz.
4. **FIRE**
 - a. Chief's Report – 19 calls for November. Down 70-80 calls for the year. The new utility pickup will be outfitted in January. Will be purchasing a loader for the upcoming winter season.
 - b. Correspondence – none.
5. **WATER**
 - a. Correspondence – water loss for November is 7.04%.
 - b. Connection Fees – No reportable discussion. This item will be tabled until next month.
6. **COMMUNITY SERVICES**
 - a. Correspondence – there will be a chipping station in January.
7. **ADJOURNMENT** – Motion to approve by Chris Martin and motion passed unanimously at 6:20M.

MINUTES READ, APPROVED & ACCEPTED

Respectfully submitted,

Tiffanie Herring, Clerk of the Board

Occidental - Fire
Profit & Loss Budget vs. Actual
 July 1, 2025 through January 9, 2026

	TOTAL			
	Jul 1, '25 - Jan 9, 26	Budget	\$ Over Budget	% of Budget
Income				
40000 · Tax Revenue				
40002 · Prop Tax - CY Secured	205,672.58	375,000.00	-169,327.42	54.85%
40003 · Direct Charges - CY	217,886.94	375,000.00	-157,113.06	58.1%
40012 · SB2557 Prop Tax Admin	0.00	-4,200.00	4,200.00	0.0%
40101 · Prop Taxes - CY Unsecured	10,732.48	10,500.00	232.48	102.21%
40111 · Supplemental Prop Taxes - CY	3,086.26	9,000.00	-5,913.74	34.29%
40201 · Prop Taxes - PY Secured	-0.23	0.00	-0.23	100.0%
40202 · Direct Charges - Prior Year	11,744.43	6,200.00	5,544.43	189.43%
40211 · Prop Taxes - PY Unsecured	0.00	250.00	-250.00	0.0%
42291 · State Homeowners Prop Tax Relf	229.07	1,600.00	-1,370.93	14.32%
42293 · State - Other In-Lieu Tax	6.29	7.00	-0.71	89.86%
42295 · Measure H Tax Revenue	520,383.59	975,000.00	-454,616.41	53.37%
Total 40000 · Tax Revenue	969,741.41	1,748,357.00	-778,615.59	55.47%
44000 · Revenue - Use of Money & Prop				
44002 · Interest on Pooled Cash	19,147.23	2,500.00	16,647.23	765.89%
Total 44000 · Revenue - Use of Money & Prop	19,147.23	2,500.00	16,647.23	765.89%
45000 · Misc. Revenue				
45002 · Donations	550.00	0.00	550.00	100.0%
45000 · Misc. Revenue - Other	99,922.85	0.00	99,922.85	100.0%
Total 45000 · Misc. Revenue	100,472.85	0.00	100,472.85	100.0%
46000 · Strike Team/Upstaffing Income	0.00	1.00	-1.00	0.0%
Total Income	1,089,361.49	1,750,858.00	-661,496.51	62.22%
Expense				
50000 · Salaries and Employee Benefits				
50702 · Permanent Positions	141,277.15	450,000.00	-308,722.85	31.4%
50703 · Stipend Pay	112,987.52	250,000.00	-137,012.48	45.2%
50705 · Volunteer Pay	0.00	35,000.00	-35,000.00	0.0%
50710 · Strike Team/Upstaffing	0.00	1.00	-1.00	0.0%
50715 · FICA - Retirement	9,188.49	20,000.00	-10,811.51	45.94%
50720 · Medicare	4,045.28	5,000.00	-954.72	80.91%
50725 · Health Insurance	138.46	75,000.00	-74,861.54	0.19%
50730 · Unemployment	641.65	5,000.00	-4,358.35	12.83%
50735 · CalPERS	5,759.88	50,000.00	-44,240.12	11.52%
50808 · Worker's Comp	21,368.00	35,000.00	-13,632.00	61.05%
Total 50000 · Salaries and Employee Benefits	295,406.43	925,001.00	-629,594.57	31.94%
51000 · Services and Supplies				
51042 · Insurance - Premiums	30,573.00	30,000.00	573.00	101.91%
51061 · Maintenance - Equipment	39,386.21	100,000.00	-60,613.79	39.39%
51071 · Maintenance - Bldg & Improve	3,639.93	15,000.00	-11,360.07	24.27%
51202 · Election Services	0.00	2,500.00	-2,500.00	0.0%
51206 · Audit Services	0.00	4,500.00	-4,500.00	0.0%
51207 · Administrative Services	14,000.00	10,800.00	3,200.00	129.63%
51211 · Legal Services	0.00	500.00	-500.00	0.0%

Profit & Loss Budget vs. Actual

July 1, 2025 through January 9, 2026

	TOTAL			
	Jul 1, '25 - Jan 9, 26	Budget	\$ Over Budget	% of Budget
51221 · Office Expense	1,189.74	2,500.00	-1,310.26	47.59%
51225 · Training Services	3,646.02	5,000.00	-1,353.98	72.92%
51235 · Dispatch Services	6,162.00	6,500.00	-338.00	94.8%
51249 · Other Professional Services	3,788.85	10,000.00	-6,211.15	37.89%
51803 · Other Contract Services	3,000.00	8,400.00	-5,400.00	35.71%
51902 · Communications/Radios	9,268.03	15,000.00	-5,731.97	61.79%
51916 · County Service Charges	240.00	500.00	-260.00	48.0%
52021 · Clothing/Uniforms/Personnel	6,690.52	15,000.00	-8,309.48	44.6%
52031 · Food	0.00	1,500.00	-1,500.00	0.0%
52041 · Household Supplies Expense	3,146.13	7,500.00	-4,353.87	41.95%
52043 · Safety Supplies/Equipment	7,949.96	15,000.00	-7,050.04	53.0%
52061 · Fuel/Gas/Oil	8,181.79	20,000.00	-11,818.21	40.91%
52081 · Medical/Laboratory Supplies	5,874.99	12,000.00	-6,125.01	48.96%
52091 · Memberships/Certifications	6,626.53	8,000.00	-1,373.47	82.83%
52141 · Minor Equipment/Small Tools	25,897.94	20,000.00	5,897.94	129.49%
52191 · Utilities Expense	11,206.73	35,000.00	-23,793.27	32.02%
Total 51000 · Services and Supplies	190,468.37	345,200.00	-154,731.63	55.18%
55000 · Appropriation for Contingencies				
55011 · Appropriation for Contingencies	126,150.59	480,657.00	-354,506.41	26.25%
Total 55000 · Appropriation for Contingencies	126,150.59	480,657.00	-354,506.41	26.25%
60400 · Bank Service Charges	105.00	0.00	105.00	100.0%
Total Expense	612,130.39	1,750,858.00	-1,138,727.61	34.96%
Net Income	477,231.10	0.00	477,231.10	100.0%

Occidental - Water
Profit & Loss Budget vs. Actual
 July 1, 2025 through January 9, 2026

	TOTAL			
	Jul 1, '25 - Jan 9, 26	Budget	\$ Over Budget	% of Budget
Income				
45313 · Sale - Water				
45000 · Charges for Services	61,602.07	115,000.00	-53,397.93	53.57%
Total 45313 · Sale - Water	61,602.07	115,000.00	-53,397.93	53.57%
Total Income	61,602.07	115,000.00	-53,397.93	53.57%
Expense				
51000 · Services and Supplies				
51042 · Insurance - Premiums	0.00	5,000.00	-5,000.00	0.0%
51077 · Maint - Infrastructure	2,035.90	6,000.00	-3,964.10	33.93%
51206 · Audit Services	0.00	3,000.00	-3,000.00	0.0%
51207 · Administrative Services	0.00	7,200.00	-7,200.00	0.0%
51211 · Legal Services	0.00	5,000.00	-5,000.00	0.0%
51244 · Permits/License/Fees	3,951.92	4,000.00	-48.08	98.8%
51803 · Other Contract Services	26,892.49	50,000.00	-23,107.51	53.79%
51916 · County Service Charges	0.00	2,500.00	-2,500.00	0.0%
52091 · Memberships/Certifications	0.00	2,500.00	-2,500.00	0.0%
52101 · Other Supplies	0.00	500.00	-500.00	0.0%
52111 · Office Supplies	0.00	500.00	-500.00	0.0%
52117 · Mail and Postage Supplies	0.00	500.00	-500.00	0.0%
52191 · Utilities Expense	10,443.42	15,000.00	-4,556.58	69.62%
Total 51000 · Services and Supplies	43,323.73	101,700.00	-58,376.27	42.6%
55000 · Appropriation for Contingencies				
55011 · Appropriation for Contingencies	0.00	13,300.00	-13,300.00	0.0%
Total 55000 · Appropriation for Contingencies	0.00	13,300.00	-13,300.00	0.0%
60400 · Bank Service Charges	9.60	0.00	9.60	100.0%
Total Expense	43,333.33	115,000.00	-71,666.67	37.68%
Net Income	18,268.74	0.00	18,268.74	100.0%

Occidental - Community
Profit & Loss Budget vs. Actual
 July 1, 2025 through January 9, 2026

	TOTAL			
	Jul 1, '25 - Jan 9, 26	Budget	\$ Over Budget	% of Budget
Income				
40000 · Tax Revenue				
40002 · Prop Tax - CY Secured	21,351.35	40,000.00	-18,648.65	53.38%
40012 · SB2557 Prop Tax Admin	0.00	-450.00	450.00	0.0%
40101 · Prop Taxes CY Unsecured	1,100.10	0.00	1,100.10	100.0%
40111 · Supplemental Prop Taxes - CY	327.59	1,152.00	-824.41	28.44%
40201 · Prop Taxes PY Secured	-0.02	0.00	-0.02	100.0%
42111 · State - Other In-Lieu Tax	0.64	1.00	-0.36	64.0%
42291 · State Homeowners Prop Tax Relf	23.48	150.00	-126.52	15.65%
Total 40000 · Tax Revenue	22,803.14	40,853.00	-18,049.86	55.82%
44000 · Revenue - Use of Money & Prop				
44002 · Interest on Pooled Cash	6.05	25.00	-18.95	24.2%
Total 44000 · Revenue - Use of Money & Prop	6.05	25.00	-18.95	24.2%
Total Income	22,809.19	40,878.00	-18,068.81	55.8%
Expense				
51000 · Services and Supplies				
51031 · Waste Disposal Services	3,033.22	6,000.00	-2,966.78	50.55%
51202 · Election Services	0.00	500.00	-500.00	0.0%
51206 · Audit Services	0.00	3,000.00	-3,000.00	0.0%
51207 · Administrative Services	0.00	6,000.00	-6,000.00	0.0%
51226 · Consulting Services	0.00	1,000.00	-1,000.00	0.0%
51249 · Other Professional Services	0.00	1,000.00	-1,000.00	0.0%
51916 · County Service Charges	0.00	1,000.00	-1,000.00	0.0%
52071 · Materials and Supplies Expense	1,034.55	1,000.00	34.55	103.46%
52091 · Memberships/Certifications	0.00	500.00	-500.00	0.0%
52111 · Office Expense	0.00	1,000.00	-1,000.00	0.0%
52117 · Mail and Postage Supplies	0.00	250.00	-250.00	0.0%
52193 · Utilities - Electric	2,280.74	6,000.00	-3,719.26	38.01%
Total 51000 · Services and Supplies	6,348.51	27,250.00	-20,901.49	23.3%
55000 · Appropriations for Contingencie				
55011 · Appropriation for Contingencies	0.00	13,628.00	-13,628.00	0.0%
Total 55000 · Appropriations for Contingencie	0.00	13,628.00	-13,628.00	0.0%
Total Expense	6,348.51	40,878.00	-34,529.49	15.53%
Net Income	16,460.68	0.00	16,460.68	100.0%