



**NOTICE & AGENDA OF THE
Board of Directors Regular Meeting**
August 12, 2025 • 6:00pm Meeting

- I. CALL TO ORDER**
- II. PUBLIC COMMENT ON ITEMS NOT AGENDIZED**
During this time, the public may speak to the Board on any item not on the agenda of interest to the public within the subject matter jurisdiction of the Board. Pursuant to the Brown Act, the Board is not allowed to consider issues or take action on any item not listed on the agenda during this period. For action items listed on the agenda, the public will have an opportunity to comment prior to the Board's vote on such action items. Public comment is limited to three (3) minutes.
- III. CONSENT CALENDAR**
 - a. Approval of Minutes
 - i. July 08, 2025, Regular Meeting
- IV. FIRE**
 - a. Chief's Report
 - b. Correspondence (*Discussion Item*)
- V. WATER**
 - a. Correspondence (*Discussion Item*)
- VI. COMMUNITY SERVICES**
 - a. Correspondence (*Discussion Item*)
 - b. Public Art Project Installation (*Discussion Item, possible Action Item*)
 - c. Downtown Water & Electricity (*Discussion Item, possible Action Item*)
- VII. BOARD COMMENT**
- VIII. ADJOURNMENT**

To request that an item be placed on the agenda within the subject matter of the jurisdiction of the Board, mail to PO Box 244, Occidental, CA 95465 or email the Board Clerk, Tiffanie Herring (admin@occidentalcsl.org) so that the request is received 10 days before the meeting which is usually held the second Tuesday of each month.



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, July 08, 2025, 6:00 p.m.

Occidental Fire Dept – 3800 Bohemian Hwy, Occidental

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Occidental Community Services District was called to order by President Ray Lunardi at 6:02PM. Roll Call of Directors: Ray Lunardi, Richard Eichenholz, Chris Martin, and Tom Gonnella.
2. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – an artist was chosen for the public art project.
3. **CONSENT OF CALENDAR**
 - a. Minutes of June 10, 2025 – Motion to approve by Tom Gonnella and seconded by Chris Martin.
4. **FIRE**
 - a. Chief's Report – 26 calls for June. As of 6/29, we started the 48/96 schedule. Old water tender has been sold.
 - b. Correspondence – none.
5. **WATER**
 - a. Correspondence – water loss for June is 2.18%. Tank coating was discussed and to be discussed in the future. The system is still working good. New treatment plant is almost done, hoping for the end of august.
6. **COMMUNITY SERVICES**
 - a. Correspondence – None.
 - b. Flagpole Placement – this will be tabled until the next meeting.
 - c. Prop 4 Limit – Motion to approve by Tom Gonnella and seconded by Chris Martin.
7. **ADJOURNMENT** – Motion to approve by Chris Martin and motion passed unanimously at 6:33PM.

MINUTES READ, APPROVED & ACCEPTED

Respectfully submitted,

Tiffanie Herring, Clerk of the Board

Occidental - Fire
Profit & Loss Budget vs. Actual
 July 1 through August 11, 2025

TOTAL

| | Jul 25 | Jul 1 - Aug 11, 25 | Budget | \$ Over Budget | % of Budget |
|--|--------------------|--------------------|-------------|--------------------|---------------|
| Expense | | | | | |
| 50000 · Salaries and Employee Benefits | | | | | |
| 50702 · Permanent Positions | 16,455.40 | 27,093.98 | 0.00 | 27,093.98 | 100.0% |
| 50703 · Stipend Pay | 10,723.00 | 16,448.02 | 0.00 | 16,448.02 | 100.0% |
| 50715 · FICA - Retirement | 1,693.64 | 2,708.19 | 0.00 | 2,708.19 | 100.0% |
| 50720 · Medicare | 396.09 | 633.36 | 0.00 | 633.36 | 100.0% |
| 50725 · Health Insurance | 138.46 | 138.46 | 0.00 | 138.46 | 100.0% |
| 50730 · Unemployment | 73.31 | 113.63 | 0.00 | 113.63 | 100.0% |
| 50808 · Worker's Comp | 21,368.00 | 21,368.00 | 0.00 | 21,368.00 | 100.0% |
| Total 50000 · Salaries and Employee Benefits | 50,847.90 | 68,503.64 | 0.00 | 68,503.64 | 100.0% |
| 51000 · Services and Supplies | | | | | |
| 51061 · Maintenance - Equipment | 2,277.05 | 2,277.05 | 0.00 | 2,277.05 | 100.0% |
| 51207 · Administrative Services | 2,000.00 | 4,000.00 | 0.00 | 4,000.00 | 100.0% |
| 51249 · Other Professional Services | 335.20 | 429.30 | 0.00 | 429.30 | 100.0% |
| 51902 · Communications/Radios | 5,380.90 | 5,380.90 | 0.00 | 5,380.90 | 100.0% |
| 52021 · Clothing/Uniforms/Personnel | 682.07 | 682.07 | 0.00 | 682.07 | 100.0% |
| 52061 · Fuel/Gas/Oil | 1,475.85 | 1,475.85 | 0.00 | 1,475.85 | 100.0% |
| 52081 · Medical/Laboratory Supplies | 1,171.87 | 1,171.87 | 0.00 | 1,171.87 | 100.0% |
| 52141 · Minor Equipment/Small Tools | 654.47 | 654.47 | 0.00 | 654.47 | 100.0% |
| 52191 · Utilities Expense | 1,579.51 | 1,579.51 | 0.00 | 1,579.51 | 100.0% |
| Total 51000 · Services and Supplies | 15,556.92 | 17,651.02 | 0.00 | 17,651.02 | 100.0% |
| 55000 · Appropriation for Contingencies | | | | | |
| 55011 · Appropriation for Contingencies | 85,983.09 | 85,983.09 | 0.00 | 85,983.09 | 100.0% |
| Total 55000 · Appropriation for Contingencies | 85,983.09 | 85,983.09 | 0.00 | 85,983.09 | 100.0% |
| Total Expense | 152,387.91 | 172,137.75 | 0.00 | 172,137.75 | 100.0% |
| Net Income | -152,387.91 | -172,137.75 | 0.00 | -172,137.75 | 100.0% |

Occidental - Water
Profit & Loss Budget vs. Actual
July 1 through August 11, 2025

TOTAL

| | Jul 25 | Jul 1 - Aug 11, 25 | Budget | \$ Over Budget | % of Budget |
|--|------------------|--------------------|-------------|------------------|---------------|
| Income | | | | | |
| 45313 · Sale - Water | | | | | |
| 45000 · Charges for Services | 11,413.61 | 11,413.61 | 0.00 | 11,413.61 | 100.0% |
| Total 45313 · Sale - Water | 11,413.61 | 11,413.61 | 0.00 | 11,413.61 | 100.0% |
| Total Income | 11,413.61 | 11,413.61 | 0.00 | 11,413.61 | 100.0% |
| Expense | | | | | |
| 51000 · Services and Supplies | | | | | |
| 51803 · Other Contract Services | 4,143.56 | 4,143.56 | 0.00 | 4,143.56 | 100.0% |
| 52191 · Utilities Expense | 1,595.18 | 1,595.18 | 0.00 | 1,595.18 | 100.0% |
| Total 51000 · Services and Supplies | 5,738.74 | 5,738.74 | 0.00 | 5,738.74 | 100.0% |
| 60400 · Bank Service Charges | 2.60 | 2.60 | 0.00 | 2.60 | 100.0% |
| Total Expense | 5,741.34 | 5,741.34 | 0.00 | 5,741.34 | 100.0% |
| Net Income | 5,672.27 | 5,672.27 | 0.00 | 5,672.27 | 100.0% |

Occidental - Community
Profit & Loss Budget vs. Actual
 July 1 through August 11, 2025

TOTAL

| | Jul 25 | Jul 1 - Aug 11, 25 | Budget | \$ Over Budget | % of Budget |
|-------------------------------------|---------|--------------------|--------|----------------|-------------|
| Expense | | | | | |
| 51000 · Services and Supplies | | | | | |
| 52193 · Utilities - Electric | 303.62 | 303.62 | 0.00 | 303.62 | 100.0% |
| Total 51000 · Services and Supplies | 303.62 | 303.62 | 0.00 | 303.62 | 100.0% |
| Total Expense | 303.62 | 303.62 | 0.00 | 303.62 | 100.0% |
| Net Income | -303.62 | -303.62 | 0.00 | -303.62 | 100.0% |