



**NOTICE & AGENDA OF THE
Board of Directors Regular Meeting**
July 08, 2025 • 6:00pm Meeting

- I. CALL TO ORDER**
- II. PUBLIC COMMENT ON ITEMS NOT AGENDIZED**

During this time, the public may speak to the Board on any item not on the agenda of interest to the public within the subject matter jurisdiction of the Board. Pursuant to the Brown Act, the Board is not allowed to consider issues or take action on any item not listed on the agenda during this period. For action items listed on the agenda, the public will have an opportunity to comment prior to the Board's vote on such action items. Public comment is limited to three (3) minutes.

- III. CONSENT CALENDAR**
 - a. Approval of Minutes
 - i. June 10, 2025, Regular Meeting

- IV. FIRE**
 - a. Chief's Report
 - b. Correspondence (*Discussion Item*)

- V. WATER**
 - a. Correspondence (*Discussion Item*)

- VI. COMMUNITY SERVICES**
 - a. Correspondence (*Discussion Item*)

- VII. BOARD COMMENT**
- VIII. ADJOURNMENT**

To request that an item be placed on the agenda within the subject matter of the jurisdiction of the Board, mail to PO Box 244, Occidental, CA 95465 or email the Board Clerk, Tiffanie Herring (admin@occidentalcسد.org) so that the request is received 10 days before the meeting which is usually held the second Tuesday of each month.



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, June 10, 2025, 6:00 p.m.

Occidental Fire Dept – 3800 Bohemian Hwy, Occidental

1. **CALL TO ORDER** – The regular meeting of the Board of Directors of the Occidental Community Services District was called to order by President Ray Lunardi at 6:00PM. Roll Call of Directors: Ray Lunardi, Richard Eichenholz, Chris Martin, Tom Gonnella, and Gino Gaffney.
2. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED** – community members would like to be able to access water somewhere for the flowers. The board said they would try and come up with a solution.
3. **CONSENT OF CALENDAR**
 - a. Minutes of May 13, 2025 – Motion to approve by Tom Gonnella and seconded by Chris Martin.
4. **FIRE**
 - a. Chief's Report – 28 calls for May. The old water tender is selling for asking price of \$87K. The guys had a structure fire the other night. As of 6/29, we will be transitioning to a 48/96 schedule.
 - b. Correspondence – none.
5. **WATER**
 - a. Correspondence – water loss for May is 10.34%. The system is working good. The Alliance treatment system should be up and running by the end of next month.
 - b. Resolution OCD2025-01 – Motion to approve extension of time for the water permit by Gino Gaffney and seconded by Chris Martin.
6. **COMMUNITY SERVICES**
 - a. Correspondence – None.
 - b. Flagpole Placement – this will be tabled until the next meeting.
 - c. Prop 4 Limit – Motion to approve by Tom Gonnella and seconded by Chris Martin.
7. **ADJOURNMENT** – Motion to approve by Gino Gaffney and motion passed unanimously at 6:42PM.

MINUTES READ, APPROVED & ACCEPTED

Respectfully submitted,

Tiffanie Herring, Clerk of the Board

Occidental - Fire
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	TOTAL				
	Jun 25	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Income					
40000 · Tax Revenue					
40002 · Prop Tax - CY Secured	0.00	362,952.77	350,000.00	12,952.77	103.7%
40003 · Direct Charges - CY	0.00	361,610.57	375,000.00	-13,389.43	96.43%
40012 · SB2557 Prop Tax Admin	0.00	-4,242.00	-3,700.00	-542.00	114.65%
40101 · Prop Taxes - CY Unsecured	0.00	10,769.02	10,200.00	569.02	105.58%
40111 · Supplemental Prop Taxes - CY	0.00	6,167.00	8,300.00	-2,133.00	74.3%
40202 · Direct Charges - Prior Year	0.00	6,262.29	10,300.00	-4,037.71	60.8%
40211 · Prop Taxes - PY Unsecured	0.00	0.00	217.00	-217.00	0.0%
42291 · State Homeowners Prop Tax Relf	0.00	765.98	1,800.00	-1,034.02	42.55%
42293 · State - Other In-Lieu Tax	0.00	6.34	7.00	-0.66	90.57%
42295 · Measure H Tax Revenue	233,099.40	485,736.55	483,000.00	2,736.55	100.57%
Total 40000 · Tax Revenue	233,099.40	1,230,028.52	1,235,124.00	-5,095.48	99.59%
44000 · Revenue - Use of Money & Prop					
44002 · Interest on Pooled Cash	0.00	31,855.20	2,500.00	29,355.20	1,274.21%
Total 44000 · Revenue - Use of Money & Prop	0.00	31,855.20	2,500.00	29,355.20	1,274.21%
45000 · Misc. Revenue					
45002 · Donations	200.00	2,150.00			
45003 · Grant Income	0.00	90,000.00			
45000 · Misc. Revenue - Other	99.24	51,568.03			
Total 45000 · Misc. Revenue	299.24	143,718.03			
46000 · Strike Team/Upstaffing Income	900.00	63,754.86	1.00	63,753.86	6,375,486.0%
Total Income	234,298.64	1,469,356.61	1,237,625.00	231,731.61	118.72%
Expense					
50000 · Salaries and Employee Benefits					
50702 · Permanent Positions	7,313.18	78,449.81	200,000.00	-121,550.19	39.23%
50703 · Stipend Pay	6,883.50	90,230.80	150,000.00	-59,769.20	60.15%
50705 · Volunteer Pay	0.00	42,703.45	25,000.00	17,703.45	170.81%
50710 · Strike Team/Upstaffing	0.00	24,197.06	1.00	24,196.06	2,419,706.0%
50715 · FICA - Retirement	897.37	14,489.22	10,000.00	4,489.22	144.89%
50720 · Medicare	209.87	3,388.63	25,000.00	-21,611.37	13.56%
50725 · Health Insurance	276.92	3,599.96	30,000.00	-26,400.04	12.0%
50730 · Unemployment	49.83	3,105.66	5,000.00	-1,894.34	62.11%
50808 · Worker's Comp	0.00	24,219.00	35,000.00	-10,781.00	69.2%
Total 50000 · Salaries and Employee Benefits	15,630.67	284,383.59	480,001.00	-195,617.41	59.25%
51000 · Services and Supplies					
51042 · Insurance - Premiums	0.00	26,147.00	25,000.00	1,147.00	104.59%
51061 · Maintenance - Equipment	9,101.24	79,562.08	50,000.00	29,562.08	159.12%
51071 · Maintenance - Bldg & Improve	7,475.12	16,927.03	15,000.00	1,927.03	112.85%
51202 · Election Services	0.00	0.00	2,500.00	-2,500.00	0.0%
51206 · Audit Services	0.00	3,950.00	4,500.00	-550.00	87.78%
51207 · Administrative Services	2,000.00	10,800.00	10,800.00	0.00	100.0%
51211 · Legal Services	0.00	0.00	500.00	-500.00	0.0%
51221 · Office Expense	582.28	2,000.29	2,500.00	-499.71	80.01%
51225 · Training Services	0.00	1,978.50	5,000.00	-3,021.50	39.57%
51235 · Dispatch Services	0.00	23,071.27	6,500.00	16,571.27	354.94%
51249 · Other Professional Services	333.55	9,741.15	6,500.00	3,241.15	149.86%

Occidental - Fire

Profit & Loss Budget vs. Actual

July 2024 through June 2025

TOTAL

	Jun 25	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
51803 · Other Contract Services	0.00	7,200.00	8,400.00	-1,200.00	85.71%
51902 · Communications/Radios	440.11	24,845.55	15,000.00	9,845.55	165.64%
51916 · County Service Charges	0.00	286.40	500.00	-213.60	57.28%
52021 · Clothing/Uniforms/Personnel	0.00	3,884.96	15,000.00	-11,115.04	25.9%
52031 · Food	0.00	1,049.91	1,000.00	49.91	104.99%
52041 · Household Supplies Expense	18.52	6,176.07	5,000.00	1,176.07	123.52%
52043 · Safety Supplies/Equipment	21.75	9,725.66	15,000.00	-5,274.34	64.84%
52061 · Fuel/Gas/Oil	0.00	10,526.93	20,000.00	-9,473.07	52.64%
52081 · Medical/Laboratory Supplies	2,860.97	11,234.61	12,000.00	-765.39	93.62%
52091 · Memberships/Certifications	0.00	5,153.62	8,000.00	-2,846.38	64.42%
52141 · Minor Equipment/Small Tools	1,342.28	11,159.72	20,000.00	-8,840.28	55.8%
52191 · Utilities Expense	1,328.21	20,669.53	35,000.00	-14,330.47	59.06%
Total 51000 · Services and Supplies	25,504.03	286,090.28	283,700.00	2,390.28	100.84%
55000 · Appropriation for Contingencies					
55011 · Appropriation for Contingencies	0.00	0.00	473,924.00	-473,924.00	0.0%
Total 55000 · Appropriation for Contingencies	0.00	0.00	473,924.00	-473,924.00	0.0%
Total Expense	41,134.70	570,473.87	1,237,625.00	-667,151.13	46.09%
Net Income	193,163.94	898,882.74	0.00	898,882.74	100.0%

Occidental - Water
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	TOTAL				
	Jun 25	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Income					
45313 · Sale - Water					
45000 · Charges for Services	8,427.72	106,879.91	115,000.00	-8,120.09	92.94%
Total 45313 · Sale - Water	8,427.72	106,879.91	115,000.00	-8,120.09	92.94%
Total Income	8,427.72	106,879.91	115,000.00	-8,120.09	92.94%
Expense					
51000 · Services and Supplies					
51042 · Insurance - Premiums	0.00	4,631.75	5,000.00	-368.25	92.64%
51077 · Maint - Infrastructure	0.00	17,576.25	6,000.00	11,576.25	292.94%
51206 · Audit Services	0.00	3,000.00	3,000.00	0.00	100.0%
51207 · Administrative Services	0.00	7,200.00	7,200.00	0.00	100.0%
51211 · Legal Services	0.00	0.00	5,000.00	-5,000.00	0.0%
51244 · Permits/License/Fees	960.00	3,686.00	4,000.00	-314.00	92.15%
51803 · Other Contract Services	4,100.18	51,617.35	50,000.00	1,617.35	103.24%
51916 · County Service Charges	0.00	0.00	2,500.00	-2,500.00	0.0%
52091 · Memberships/Certifications	0.00	1,620.00	2,500.00	-880.00	64.8%
52101 · Other Supplies	0.00	0.00	500.00	-500.00	0.0%
52111 · Office Supplies	0.00	0.00	500.00	-500.00	0.0%
52117 · Mail and Postage Supplies	0.00	0.00	500.00	-500.00	0.0%
52191 · Utilities Expense	749.22	13,032.82	15,000.00	-1,967.18	86.89%
Total 51000 · Services and Supplies	5,809.40	102,364.17	101,700.00	664.17	100.65%
55000 · Appropriation for Contingencies					
55011 · Appropriation for Contingencies	0.00	0.00	13,300.00	-13,300.00	0.0%
Total 55000 · Appropriation for Contingencies	0.00	0.00	13,300.00	-13,300.00	0.0%
60400 · Bank Service Charges	0.00	56.80			
Total Expense	5,809.40	102,420.97	115,000.00	-12,579.03	89.06%
Net Income	2,618.32	4,458.94	0.00	4,458.94	100.0%

Occidental - Community
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	TOTAL				
	Jun 25	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Income					
40000 · Tax Revenue					
40002 · Prop Tax - CY Secured	0.00	40,219.80	39,400.00	819.80	102.08%
40012 · SB2557 Prop Tax Admin	0.00	-462.00	-395.00	-67.00	116.96%
40111 · Supplemental Prop Taxes - CY	0.00	655.41	1,152.00	-496.59	56.89%
42111 · State - Other In-Lieu Tax	0.00	0.67	1.00	-0.33	67.0%
42291 · State Homeowners Prop Tax Relf	0.00	81.46	85.00	-3.54	95.84%
Total 40000 · Tax Revenue	0.00	40,495.34	40,243.00	252.34	100.63%
44000 · Revenue - Use of Money & Prop					
44002 · Interest on Pooled Cash	0.00	25.21	5.00	20.21	504.2%
Total 44000 · Revenue - Use of Money & Prop	0.00	25.21	5.00	20.21	504.2%
45000 · Grant Income	0.00	89,500.00			
Total Income	0.00	130,020.55	40,248.00	89,772.55	323.05%
Expense					
51000 · Services and Supplies					
51031 · Waste Disposal Services	171.86	3,903.38	6,000.00	-2,096.62	65.06%
51202 · Election Services	0.00	0.00	500.00	-500.00	0.0%
51206 · Audit Services	0.00	3,000.00	3,000.00	0.00	100.0%
51207 · Administrative Services	0.00	6,000.00	6,000.00	0.00	100.0%
51226 · Consulting Services	0.00	0.00	1,000.00	-1,000.00	0.0%
51249 · Other Professional Services	0.00	82,710.00	1,000.00	81,710.00	8,271.0%
51916 · County Service Charges	0.00	0.00	1,000.00	-1,000.00	0.0%
52071 · Materials and Supplies Expense	0.00	0.00	1,000.00	-1,000.00	0.0%
52091 · Memberships/Certifications	0.00	0.00	500.00	-500.00	0.0%
52111 · Office Expense	0.00	0.00	1,000.00	-1,000.00	0.0%
52117 · Mail and Postage Supplies	0.00	0.00	250.00	-250.00	0.0%
52193 · Utilities - Electric	0.00	3,882.27	5,000.00	-1,117.73	77.65%
Total 51000 · Services and Supplies	171.86	99,495.65	26,250.00	73,245.65	379.03%
55000 · Appropriations for Contingencie					
55011 · Appropriation for Contingencies	0.00	0.00	13,998.00	-13,998.00	0.0%
Total 55000 · Appropriations for Contingencie	0.00	0.00	13,998.00	-13,998.00	0.0%
Total Expense	171.86	99,495.65	40,248.00	59,247.65	247.21%
Net Income	-171.86	30,524.90	0.00	30,524.90	100.0%